



REPUBLIC OF THE PHILIPPINES
Province of La Union
MUNICIPALITY OF BAUANG
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 017
Series of 2020

**PROVIDING GUIDELINES ON THE ISSUANCE AND USE
OF QUARANTINE TRAVEL PASS/ PERMITS WITHIN THE MUNICIPALITY OF
BAUANG, LA UNION.**

WHEREAS, President Rodrigo Roa Duterte placed the entire Luzon under Enhanced Community Quarantine and ordered all local government units down to the barangay to actively and strictly impose directives from the national government regarding the restriction of movement/lockdown, in his recent public statement;

WHEREAS, Section 16 of the General Welfare Clause of the Local Government Code of 1991 gives local government units the authority to exercise powers necessary for efficient and effective governance and those which are essential to the promotion of the general welfare;

WHEREAS, the DILG issued a March 14, 2020-Advisory on the implementation of community quarantine by virtue of DILG Executive Secretary Memo on the stringent social distancing measures and further guidelines for the management of the corona virus disease.

WHEREAS, the Provincial Government issued an advisory regarding the use of Quarantine Community Pass as travel pass in obtaining essential and food supplies;

WHEREAS, in the light of the above issuances and the need to establish a common guidelines on the use of travel permits/pass;

NOW THEREFORE, I, MENCHIE C. LOMBOY-DE GUZMAN, M.D., Municipal Mayor, by virtue of the powers vested in me by law, do hereby order the following guidelines on the issuance and use of quarantine travel permits/pass within the municipality of Bauang, La Union.

SECTION 1. Quarantine Travel Permits. Quarantine Travel Permits/Pass shall mean the following:

Barangay Pass Slip – refers to the travel permit/pass issued by the barangay for residents who will go out of the barangay to secure food, essential emergency/medical supplies and services within the municipality.

Work Pass – refers to the travel permit/pass issued by the municipal government to all its employees, market vendors and other private employees/workers needing such



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Special Pass – refers to the travel permit/pass issued to those travelling outside the municipality for essential and food supplies and others that may fall and conform under special circumstances provided under national guidelines

Authority to Travel (Businesses) – refers to authority given to businesses providing basic commodities (refilling station, LPG and the likes)

SECTION 2. Barangay Pass slips. The following shall govern the issuance and use of Barangay Pass Slips:

1. Every household shall be given two (2) pass slips per week, intended for obtaining essential and food supplies. Barangay Pass Slip is restricted to one (1) household member only.
 - a. Barangays shall prepare their list of households as reference for preparation and distribution of pass slips.
 - b. Pass slips shall bear the following data:
 - 1) "for essential and food supplies"
 - 2) control number (0001A and 0001B for household no. 1, 0002A and 0002B for household no. 2 and so on then write in the household list
 - 3) date and time or schedule of trip
 - 4) signature of the barangay captain
 - c. Pass slips shall be distributed/ delivered by designated barangay officials to individual homes. No distribution at the barangay hall to avoid crowding.
 - d. The pass slip shall be valid only for the date indicated
 - e. Barangays shall devise its own system of scheduling and monitoring on the use of such pass slips
 - f. Those at high risk of getting infection (senior citizens, minors, pregnant women, with co-morbidities like COPD, cancer and others as provided under DOH guidelines, are restricted from going out, thus, may not be allowed to use barangay pass slips, except for emergency/medical cases.



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SECTION 3. Market Protocols. The following shall govern the use of Barangay Pass Slips and Work Pass at the Municipal Market:

- a. Entry and exit at the market shall be strictly regulated with the following requirements:

ENTRANCE FOR		
GENERAL PUBLIC	eastern/front gate beside HENHAW	With barangay pass slip
VENDORS	As designated by market administrator	w/ work pass
MERCHANDISE	Western gate/back of market	Required docs for merchandise

EXIT FOR THE PUBLIC	North western and south western gates
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- b. Pass slips will be stamped by the municipal market administration as "used". This is to avoid multiple use of the pass slips within the same day.
- c. No barangay pass slip or work pass, no entry.

SECTION 4. Work Pass – The municipal government shall issue work pass to all its employees including those from the private sector needing such, upon presentation of certification from employer.

Vendors at the municipal market shall be issued work pass duly signed by the Market Administrator and the Market Vendors Association President, specifying their workdays and work hours. They shall also observe social distancing and sanitation within stalls including wearing of masks. Vendors work pass is limited to 1 or 2 per business depending on the size of their business.

SECTION 5. Other Quarantine Travel Pass

The Municipal Government shall ensure that essential and basic commodities are available while ensuring non-crowding, social distancing to avoid community transmission and compliance to national quarantine laws and directives.

Special Pass may be issued to those travelling outside the municipality for essential and food supplies and others that may fall and conform under special circumstances provided under national guidelines which may be availed at Bauang Police Station or designated office and schedule, to avoid crowding and ensure social distancing.



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Authority to Travel for Businesses may be issued to businesses providing/delivering basic commodities like refilling station, LPG and the like, subject to regulation by the association president. Number of delivery vehicles is limited to maximum of (5) units per day.

SECTION 6. Barangay Control Points/Checkpoints

- a. All barangay shall establish their barangay control points or check points which shall be strictly guided and monitored by the PNP.
- b. Passengers of all vehicles going in and out of the barangay shall be checked by assigned barangay officials/peace-keeping forces for appropriate travel permits. No travel permit, no passage.

Residents for essential/food supplies – barangay pass slip

Government & public employees and other private workers – work pass

Others – special pass/permit

SECTION 7. Sectoral and District Monitoring

1. Department heads concerned shall monitor and report issues and concerns on the issuance and use of travel permits affecting their respective sectors, using alternative work schemes provided under previous issuances.
2. All Sangguniang Bayan Members shall monitor their respective/assigned districts and render report to the Local Chief Executive on issues affecting their area of responsibility, especially on the use and issuance of travel permits.

SECTION 8. All concerned are hereby directed to cause the widest dissemination and implementation of this order.

SECTION 12. Effectivity. This order shall take effect on March 21, 2020.

This 20th day of March 2020 in Bauang, La Union.


MENCHIE C. LOMBOY-DE GUZMAN, M.D.

Municipal Mayor