



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

---

### **EXECUTIVE ORDER NO. 2020-28 Series of 2020**

#### **IMPLEMENTING GUIDELINES ON THE IMPOSITION OF GENERAL COMMUNITY QUARANTINE IN THE MUNICIPALITY OF BAUANG, LA UNION.**

**WHEREAS**, Proclamation 922 placed the entire country under National Health Emergency due to COVID-19 and enjoined all government agencies and local government units to render full assistance and cooperation, and mobilize the necessary resources to undertake critical, urgent and appropriate responses and measures to curtail and eliminate the COVID-19 threat;

**WHEREAS**, President Rodrigo Roa Duterte placed the entire Luzon under Enhanced Community Quarantine by virtue of Proclamation 929 and ordered all local government units down to the barangays to actively and strictly impose directives from the national government;

**WHEREAS**, RA No. 11469 or the Bayanihan to Heal As One Act recognizes the serious threat of the pandemic to the health, safety, security and lives of our countrymen, and the severe disruption of economic activities;

**WHEREAS**, the AITF-EID issued the "Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines", under Resolution No. 30, dated April 29, 2020, Series of 2020 while the DTI consequently issued additional guidelines/clarifications for businesses establishments/activities;

**WHEREAS**, the Province La Union was identified by the Inter-Agency Task Force for the Management of Emerging Infectious Disease (IATF-EID) as a moderate-risk and low-risk administrative area where General Community Quarantine (GCQ) will be implemented starting May 1, 2020;

**WHEREAS**, the Provincial Government forwarded a request to the Regional Task Force I on COVID-19 to extend the Enhanced Community Quarantine (ECQ) in the Province of La Union which the MIATF unconditionally supported duly concurred by the Sangguniang Bayan Resolution No. 227, Series of 2020, recognizing the need for a continuing enforcement of stricter measures and schemes in the midst of uncertainties brought about by limited medical testing, supplies and facilities in the municipality and even in the province of La Union;

**WHEREAS**, the March 18, 2020 Memorandum from the Office of the Executive Secretary directed all Local Government Units and other national agencies including universities and colleges to adopt, coordinate, and implement guidelines which the IATF may



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

issue on the COVID-19 situation, consistent with the respective agency mandates and relevant, laws, rules and regulations;

**WHEREAS**, Section 16 or the General Welfare Clause of the Local Government Code of 1991 gives local government units the authority to exercise powers necessary for efficient and effective governance and those which are essential to the promotion of the general welfare;

**WHEREAS**, in consideration of the premises set forth herein, the following implementing guidelines are crafted to guide the public and private sector, and all residents of Bauang, La Union, as to their conduct, once General Community Quarantine takes effect, harmonizing and codifying pertinent executive orders issued by the municipal mayor;

**NOW THEREFORE, I, MENCHIE C. LOMBOY-DE GUZMAN, M.D.**, Municipal Mayor, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1. ESSENTIAL TRAVEL** – Essential travel shall be limited to the following subject to restrictions under existing rules and regulations:

1. Obtaining basic necessities such as food, medical supplies, and supplies for the essential upkeep, maintenance, and functioning of the household;
2. Travel of onsite workers, those whose jobs cannot be accomplished remotely;
3. Providing care or assistance to elderly or vulnerable persons by dropping shopped goods or medications at their door.
4. To seek medical assistance;
5. For emergency cases;
6. Attend government-initiated essential activities (i.e. donation of blood, attendance to essential and duly authorized meetings and trainings related to COVID-19, etc.);
7. Attend other essential activities allowed under GCQ (i.e. funerals of immediate family or household members and church services as may be updated from time to time by the national government);
8. To seek services of establishments and offices allowed under General Community Quarantine set forth herein;
9. International and domestic freight transport, including by air, ship, and road;

### **SECTION 2. RESTRICTION ON TRAVEL**

1. The movement of people shall be limited to accessing essential goods and services, and for work in the offices or industries allowed to operate.
2. Movement for leisure purposes shall not be allowed.



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

3. The following shall remain in their residences at all times, except, when indispensable according to circumstances for obtaining essential goods and service or work in permitted industries and offices, to wit:
  - a. Individuals twenty (20) years old and below
  - b. Sixty (60) years old and above
  - c. Those with co-morbidity, immune-deficiency or those with high risk of infection
  - d. Pregnant women
4. The Curfew from 8:00 PM – 5:00 AM provided under earlier orders shall remain enforced. The curfew shall be applicable to non-workers only.
5. All essential/allowed trips shall be covered by Barangay Pass Slips except for workers with appropriate ID and Certificate of Employment (COE).
6. Public mass gatherings are prohibited unless provided herein under exemptions.
7. The barangay captains to adopt reasonable schemes to ensure compliance with strict social distancing such as, but not limited to schedules per sector, barangay, or “purok”, as the case may be. The following schemes shall continue:
  - a. Two barangay pass slips per household per week.
  - b. Only one household member is allowed per barangay pass slip.
  - c. Other barangay pass slips issued upon the discretion of the barangay captain.

Exemptions shall be treated on a case to case basis according to individual circumstances or when community support systems (BHERT and other duly authorized individual or groups) fails or do not apply.

**SECTION 3. PUBLIC GATHERINGS.** The prohibition on mass gatherings shall continue except for essential work gatherings and religious gatherings unless modified or revoked by ensuing guidelines from the national government, provided minimum health requirements are met.

Below are the minimum health requirements:

1. Strict social distancing or strict maintenance of at least two (2) meters between and among those attending;
2. Mandatory wearing of facemask, face shield or other facial protective equipment;



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

---

3. Provision of sanitation area (alcohol/sanitizers/wash area);
4. Observation of symptoms or thermal scanning;
5. Observance of the above during the entirety of the event.

### **SECTION 4. SPECIFIC GUIDELINES FOR OTHER ESSENTIAL ACTIVITIES ALLOWED UNDER GCQ.**

#### **1. FUNERAL SERVICES : (NON-PUI)**

- a. Maximum of three (3) days;
- b. No more than ten (10) people attending at any given time;
- c. none of those attending is showing COVID-19 symptoms;
- d. Attendees should secure Barangay Pass Slip;
- e. minimum health requirements provided under section 3;
- f. funeral services duly coordinated with the MCR, MHO and PNP for appropriate clearance/regulation;

NOTE: Cadaver of PUI shall be cremated or buried within 12 hours from the time of death.

#### **2. CHURCH SERVICES** (subject to national guidelines)

- a. Social distancing of two (2) meters between and among church-goers;
- b. Minimum health requirements including sanitation desk with thermal scanning (as far as practicable).
- c. Attendees should secure Barangay Pass Slips.

#### **3. DONATION OF BLOOD:**

- a. Approval of the request for blood donation activity by the municipal mayor;
- b. Referral of the request to the Municipal Health Officer;
- c. Concerned BHERT/Barangay Official to identify blood donors;
- d. Issuance of health certificate to donors by the Municipal Health Officer
- e. Donors to secure Barangay Pass Slips;

#### **4. GOVERNMENT-INITIATED MEETINGS**

- a. All Internal activities related to COVID-19 or work-related meetings or activities with prior clearance from the Office of the Municipal Mayor, PNP and MHO;



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

- b. All external requests for essential activities conducted within the municipality with prior clearance from the Office of the Municipal Mayor, PNP and MHO.
- c. Minimum Health requirements including sanitation desk with thermal scanning.
- d. Attendees should secure Barangay Pass Slips, if without appropriate travel documents or if not an “allowed person outside residence”;

**BARANGAY PASS SLIP** – Otherwise known as Quarantine Pass that is issued by the Barangay Captain reflecting the purpose of travel.

**SECTION 5. INTERZONAL MOVEMENT.** This section covers the transit of people and goods from an ECQ area to GCQ area, and vice versa.

Generally, travel from ECQ to GCQ areas is prohibited except for the following:

1. Health workers;
2. Government officials and government frontline personnel;
3. Those travelling for medical or humanitarian reasons;
4. Persons transiting to the airport for travel abroad;
5. Workers in permitted establishments and persons providing essential goods and services and public utilities;
6. Essential skeletal workforce;
7. Repatriated OFWs and non OFWs returning to their residences;
8. Other persons transported through direct efforts of the municipal or the national or provincial government upon the conduct of the necessary quarantine protocols and in concurrence with the municipal government.

## **SECTION 6. OPERATION OF SECTORS AND ESTABLISHMENTS UNDER GCQ.**

Specific Guidelines For Opening and Operation:

1. Attendance to a training on public health standards to be conducted by the Municipal Health Office;
2. A certification shall be issued showing attendance thereof;
3. The certification issued shall support travel documents requested by allowed establishments and their workers/personnel;
4. Compliance to minimum health standards as follows:
  - (a) social distancing
  - (b) wearing of face mask or any face shield
  - (c) sanitation area and/or thermal scanning



## **OFFICE OF THE MUNICIPAL MAYOR**

---

Others provided and in accordance with AITF Resolution No. 15 and Administrative Order No. 2020-015 or the Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation utilizing strategies to increase physical distancing, mental resilience, reduce contact, and reduce duration of infection and other guidelines, including municipal executive orders, ordinances, resolutions, advisories.

5. Check appropriate Barangay Pass Slip at the gate/door
6. Scheduling of operation per business/establishment category or other schemes to avoid crowding, to be agreed upon by all concerned.
7. Operation hours for supermarkets, private wet markets, grocery stores, agri-fishery supply stores, veterinary supply stores, pharmacies, drug stores, sari-sari stores and other retail establishments engaging in the business of selling essential goods is 7:00 AM – 7:00 PM.

### Allowed Establishments

<b>EXPORT</b>	
Export Companies (with temporary accommodation and shuttle services, work from home)	
Business Process Outsourcing Companies (with temporary accommodation and shuttle services, work from home)	
Mining and Quarrying	
<b>SERVICES</b>	
Employment Activities (manpower services for essential activities)	
Security and Investigation Activities	
Programming and Broadcasting Activities	
Rental and Leasing Activities (except for entertainment/mass gathering purposes)	
Accommodation (used as quarantine facilities for Overseas Filipino Workers and Overseas Filipinos, as well as temporary accommodation for essential industries such as healthcare facilities, banks, exporters and other frontline service sectors)	
Services to buildings and landscape activities (except landscape care)	
Extraction of crude petroleum and natural gas	
Gasoline stations	
Laundry shops (including self-service)	
Funeral services	
Power, energy, water, IT and Telecommunications Supplies and Facilities, Waste Disposal Services, Technical Services to above utilities)	
Electricity, Gas, Steam, and Air Conditioning Supply	
Postal and Courier Activities	



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



**OFFICE OF THE MUNICIPAL MAYOR**

Water Collection, Treatment and Supply	
Waste Collection, Treatment and Disposal Activities, Except Materials Recovery (junk shop)	
Sewerage (except emptying of septic tanks)	
Veterinary activities	
Repair and installation of machinery and equipment	
Repair of computers and personal household goods	
Services to buildings and landscape activities (except landscape care)	
Hospitals and medical clinics	
Dental and EENT Clinics (with strict health standards)	
Retail establishments( groceries, supermarkets, hypermarkets, convenience stores, public markets, pharmacies and drug stores, 7am-7pm)	
Food preparations and water refilling stations	
Logistics service providers (cargo handling, warehousing, trucking, freight, forwarding and shipping line)	
Delivery services whether or not e-commerce platform, in-house or outsourced, for products other than above, such as clothing accessories, and office supplies	
Banks and capital markets, per section 5 of IATF resolution no. 13 dated March 17, 2020	
<b>OTHER SERVICES</b>	
Real estate activities (except real estate buying and selling)	
Office administrative, office support and other business activities	
Legal and accounting	
Insurance, re-insurance and pension funding except compulsory social security	
Architecture and engineering activities, technical testing and assistance	
Scientific and research development	
Other professional, scientific and technical activities	
Social work activities without accommodation	
Government office, frontline offices	
Malls and commercial centers (including hardware stores, clothing and accessories and non-leisure stores)	
Barbershops, salons, spas and other personnel care industries (with strict health standards)	
Wholesale and retail trade and repair of vehicles and motorcycles	
Construction and build, build, build	
Forestry and logging	
Publishing activities	
Motion picture, video and television program productions, sound recording and music publishing activities	
Advertising and market research	
<b>AGRICULTURE</b>	



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



**OFFICE OF THE MUNICIPAL MAYOR**

Agriculture and Fisheries, and its entire value chain, including manufacturing of feeds and fertilizers and pesticides	
<b>INDUSTRY</b>	
<p>Manufacturing and Processing Plants and the entire value chain (raw materials, inputs, including packaging) of basic Food products, essential products, medicine and medical supplies)</p> <ul style="list-style-type: none"> <li>- All food</li> <li>- Essential and hygiene products</li> <li>- Medicines and vitamins</li> <li>- Medical products such as PPEs, masks, gloves, others</li> <li>Pet food</li> </ul>	
<p>Other manufacturing activities</p> <ul style="list-style-type: none"> <li>- Beverages (non-alcoholic and alcoholic drinks)</li> <li>- Cement and steel</li> <li>- Electrical machinery</li> <li>- Wood products, furniture</li> <li>- Non-metallic products</li> <li>- Textiles/wearing apparels</li> <li>- Tobacco products</li> <li>- Paper and paper products</li> <li>- Rubber and plastic product</li> <li>- Coke and refined petroleum products</li> <li>- Other non-metallic mineral products</li> <li>- Computer, electronic and optical products</li> <li>- Electrical equipment</li> <li>- Machinery and equipment</li> <li>- Motor vehicles, trailers and semi-trailers</li> <li>- Other transport equipment</li> <li>- Others</li> </ul>	

Not Allowed Establishments

<b>OTHER SERVICES</b>	
Sports related gatherings, including but not limited to: Trainings, games, tournaments, championships	
Libraries, archives, museums, and other cultural activities	
Gambling and betting activities	
Travel agency, tour operator, reservation service and related activities	
Activities of membership organization	
Gyms or fitness studios and sports facilities	
Entertainment-related mass gathering including but not limited to theatres, cinemas, festivals, carnivals, conventions, shows, pubs and bars	





## OFFICE OF THE MUNICIPAL MAYOR

Business-related mass gatherings including but not limited to trade shows, conferences, conventions, workshops, seminars	
Politically-related mass gatherings including but not limited to election lines, polling centers, parades, speeches/addresses	

### SECTION 7. IDENTIFICATION AND REGULATION OF ENTRY AND EXIT POINTS.

Entry and exit points in the municipal boundaries shall mean strategic checkpoints located in Barangay Urayong, Ballay and Pagdalagan Sur Municipal Checkpoints while those in the barangay shall mean the Barangay Control Checkpoints (BCPs) established in the thirty-nine (39) barangays of Bauang, La Union.

The following shall guide the operation of the above-mentioned entry and exit points:

- 1. MUNICIPAL CHECKPOINTS** – Municipal Checkpoints shall continue to be manned under the leadership of the Philippine National Police in accordance with GCQ rules and regulations.

The following concept of lanes shall be provided to address different concerns and ensure smooth flow of vehicles/people and cargoes:

- Express Lane** - Employees of sectors and/or establishments allowed to operate during the GCQ shall be required to present their travel documents issued by the Municipal Government concerned.
  - Regular Lane** – employees of sectors and/or establishments allowed to operate during the GCQ shall be required to present their duly issued company ID or Employment Certificate.
  - Food Lane** – food lane shall continue to be maintained.
  - Those allowed under Section 1 shall be allowed in entry and exit points upon presentation of corresponding travel documents.
  - Safe passage of the following:
    - Uniformed personnel
    - Government officials and employees for official business (with corresponding travel authority),
    - Those transporting medical supplies, laboratory specimens and other supplies related to COVID-19,
    - Other relief and humanitarian assistance shall be allowed.
- 2. BARANGAY CONTROL CHECKPOINTS – BCPs** shall continue to be operated by the BPATs/Barangay Council under close supervision by the PNP.



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

- a. Ensure that only those authorized persons outside their residence enumerated under section 1 hereof shall exit from the barangay;
- b. Checking of travel documents for those entering the barangay;
- c. All barricades shall be removed to ensure unimpeded passage of people and vehicles along provincial roads.

**SECTION 8. REGULATION OF INTOXICATING BEVERAGES.** The purchase, retail and consumption of intoxicating beverages such as beer, wine, liquor and the like is strictly regulated as follows:

1. Liquor ban is herein lifted but activities related thereto is regulated as follows:
  - a. Purchase/retail - 7:00 AM – 7:00 PM
  - b. Consumption – 8:00 PM – 7:00 AM
2. No drinking outside homes or areas exposed to the public;
3. No person under the influence of liquor outside residence;
4. Drink moderately;
5. Only authorized liquor outlets are allowed to sell;
6. All violators shall be dealt with accordingly under existing local and national laws.

**SECTION 9. MASS TRANSPORTATION.** Public transportation shall be allowed to operate at a reduced capacity provided that they abide by the following guidelines:

1. Strict observance of the prescribed physical distancing, face mask/face shield, and disinfection practices at all times;
2. Follow maximum allowed capacity and other restrictions provided below:

MODE OF TRANSPORTATION	ALLOWED MAX CAPACITY/RESTRICTIONS
Public Utility Bus (PUB)	50% of bus' capacity (excluding driver & conductor) One seat apart
Public Utility Jeepneys (PUJ)	50% capacity Only one passenger on driver's row
UV Express	Two (2) passengers per row One passenger on the driver's row
Taxis	Two (2) passengers per row One passenger on the driver's row
Shuttle Services	50% of vehicle's capacity excluding driver and conductor Only one passenger on the driver's row
Tricycles	Only one passenger in the side car No passenger behind the driver



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## OFFICE OF THE MUNICIPAL MAYOR

Private vehicle (SUVs, cars)	Two per row Only one passenger on driver's row
Private Vehicle (jeepney type)	50% capacity Only one passenger on driver's row
Motorcycles	No back ride passenger

3. Operation of those mentioned in no. 2 shall be in accordance with the guidelines issued by the Department of Transportation, as approved by the IATF and the DILG, other than those already provided under this order.
4. All Public Utility Vehicles shall strictly follow assigned drop off points and parking areas.
5. Private vehicles including private motorcycles and tricycles when travelling to the town proper shall follow number coding provided below:

PLATE ENDING	DAY NOT ALLOWED
1 -2	Monday
3-4	Tuesday
5-6	Wednesday
7-8	Thursday
9-0	Friday
Odd	Saturday
Even	Sunday

6. Government vehicles and duly authorized private vehicles used for COVID-19 services are exempted from the number coding.
7. TODA Operators shall strictly follow guidelines provided under this Order.

### SECTION 10. SPECIFIC GUIDELINES FOR THE OPERATION OF TRICYCLE-FOR-HIRE.

Tricycle-for-hire shall strictly abide by the following guidelines during the GCQ period:

1. Only those with properly issued MTOP are allowed to operate;
2. Strictly follow/ply along assigned/registered TODA route;
3. Strictly use the outer lane when plying along national hi-way;
4. Operation is from 5:00 AM – 8:00 PM;
5. Strictly follow number coding provided;

DAY	ENDING NO.	DAY	ENDING NO.
May 02	1-2-3	May 09	2-3-4
May 03	4-5-6	May 10	5-6-7
May 04	7-8-9	May 11	8-9-0
May 05	0-1-2	May 12	1-2-3
May 06	3-4-5	May 13	4-5-6



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## OFFICE OF THE MUNICIPAL MAYOR

May 07	6-7-8	May 14	7-8-9
May 08	9-0-1	May 15	0-1-2

6. Strictly follow the fare schedule set with the MIATF/COVID-19 Task Force;
7. Only passenger per trip;
8. Strictly follow health requirements: use of face mask, provision of alcohol/sanitizer;
9. Driver to check if passenger has authorized barangay pass slip;
10. Abide by the rules and regulations provided by the Municipal Traffic Committee and the PNP on alternative route and parking areas. Use designated parking area only.
11. Failure to comply with the above shall be construed a violation defined and penalized under existing rules and regulations of the Municipality.

**SECTION 11. USE OF ALTERNATIVE TRANSPORT.** The use of bicycles and other non-motorized transport, personal mobility devices and other similar means of transport is highly encouraged.

Use of such transport shall be guided by the following:

1. Strictly use the outer lane when plying along national highway;
2. The Municipal Engineer shall provide markings for bike lanes identified under the "Bike, Hike, Walk, Run" Program of the municipal government;
3. The Municipal Engineer and other concerned offices to come up with measures to enable use of above-mentioned devices within the municipality of Bauang, La Union.

**SECTION 12. CONSTRUCTION ACTIVITIES.** Essential public and private construction projects, such as but not limited to sewerage, water services facilities, and digital works, health facilities, priority projects, shall be allowed to operate in accordance with guidelines issued by the Department of Public Works and Highways (DPWH).

All contractors or their duly authorized representative in their area shall ensure the following:

1. Social distancing among workers;
2. Mandatory wearing of facemask, face shield or other facial protective equipment;
3. Provision of sanitation area;



## **OFFICE OF THE MUNICIPAL MAYOR**

4. Observation of symptoms or thermal checking of workers at the gate or prior to dispatch;
5. Ensure that workers have necessary travel documents if not provided with accommodation;
6. Activities undertaken are within allowed construction projects as provided herein;
7. Secure/present building permit for any construction project. No building permit, no construction.
8. Obtain certification as "priority project" from concerned office/agency (barangay captain, municipal mayor, provincial governor, DPWH).

**SECTION 13. RETURNING RESIDENTS.** All returning residents shall submit to required mandatory requirements unless underwent the mandatory 14-day quarantine in any government-designated facility.

The following shall guide the treatment of returning residents:

1. Coordinate with the Municipal Health Officer prior to return for the mandatory 14-day quarantine;
2. Coordinate with appropriate municipal offices for other concerns like PESO, migrant desk officer, tourism office, municipal administrator's office, MDRRMO or the Mayor's Office, PNP;
3. Those who will fetch returning residents from their origin shall undergo the 14-day mandatory quarantine in the place designated by the Municipal Health Officer (home quarantine or quarantine facility), except duly authorized frontliners or officers;
4. Provide documentation of all phases of the process.

**SECTION 14. MARKET OPERATION.** The Municipal Market shall continue to operate in a regulated manner.

The following shall govern the operation of the municipal market during the GCQ:

1. Market operation is from 5:00 AM to 5:00 PM;
2. The Municipal Market is closed during Sundays for general sanitation and disinfection purposes;
3. Residents with barangay pass slips shall be allowed to enter. Violations on the use of barangay pass slips shall be strictly recorded per barangay;
4. All vendors and helpers shall present required work pass upon entry;
5. Designated entry and exit points shall be properly manned by authorized officers;



## **OFFICE OF THE MUNICIPAL MAYOR**

6. Sanitation shall be strictly enforced for those going in and out of the market (alcohol/hand washing/thermal scanning);
7. Suppliers at the Municipal Market shall be checked if with appropriate travel documents;
8. Allowed establishments to operate within the public market shall be regulated by the market administrator to observe basic health requirements like social distancing and avoid crowding (i.e. scheduling per product category, etc. );
9. Parking within the public market shall be strictly regulated by the traffic management group/committee and the PNP;

### **SECTION 15. OPERATION OF BARANGAY MARKETS OR “TALIPAPA”.**

Barangay Markets shall continue to operate during the duration of the GCQ to ensure availability of supply in the community.

Barangay Markets or “Talipapas” shall operate under the following conditions:

1. Observe social distancing.
2. Regulate the entry and number of people in the “talipapa” at any given time to avoid crowding.
3. Designate and strictly monitor entrance and exit with appropriate sanitation area.
4. Talipapa-goers, market personnel and vendors shall wear personal protective equipment (i.e. facemask) at all times and observe personal sanitation.
5. Strictly observe suggested retail price as per DTI and Department of Agriculture guidelines/advisories. No overpricing.
6. “Talipapa” operation hours between 6:00 AM - 3:00 PM, Monday to Sunday.
7. All vendors and Talipapa personnel shall have appropriate work pass.
8. No loitering within the vicinity of the “talipapa.”
9. Barangay Market or “talipapa” is strictly for barangay residents only.
10. Schedule regular sanitation and disinfection measures within the area.
11. Display of price monitoring board at the entrance or strategic location within the barangay market.
12. Others that may be required under national and guidelines that may be issued from time to time.

**SECTION 16. WORK IN GOVERNMENT OFFICES.** The Municipal Government shall continue to work under alternative work arrangements, to wit;

- (1) Full force for frontline and vital/emergency/essential offices identified under previous issuances;



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

- (2) work- from-home arrangement for work that can be done remotely/from home;
- (3) Skeleton force for other offices subsequently identified thru a duly issued order by the Municipal Mayor, in accordance with the relevant rules and regulations issued by the Civil Service commission (CSC).

### Government Offices shall operate under the following conditions:

1. Health Requirements - Work in municipal offices shall comply with the required public health standards set by DOH Administrative Order No. 2020-o15 dated April 27, 2020 or any other updated issuances to be released by the National Government.
2. Establish controls in the workplace against COVID-19:
  - a. Social distancing (2 meters)
  - b. Wearing of face mask
  - c. Alcohol/sanitizer
  - d. Frequent and thorough hand washing
  - e. Sanitation Desks shall be set up in all public building entrances complete with thermal scanners.
  - f. Observe respiratory etiquette, including covering coughs and sneezes.
  - g. Provide customers and the public with tissues and trash receptacles
  - h. Avoid unnecessary use of other worker's phones, desks, offices, or other work tools and equipment, when possible.
  - i. Maintain regular housekeeping practices, including routine cleaning and disinfecting surfaces, equipment, and other elements of the work environment.
  - j. Use of chemicals for disinfecting that are FDA accredited or cleared by the DOH.
  - k. Classify offices into medium, high and very high exposure risk and apply precautionary measures.
  - l. Provide appropriate PPEs to personnel according to degree of work hazard and regularly inspected, maintained and replaced as necessary.
  - m. Provide engineering controls such as proper ventilation, high-efficiency filters, installation of physical barriers, such as clear plastic and sneeze guards.
  - n. Provide administrative controls such as minimize contact among workers and clients thru alternative mode of communication, voluntary staying at home when sick, alternative work arrangement,



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF BAUANG**



## **OFFICE OF THE MUNICIPAL MAYOR**

Limit number of personnel in a room, workers training on health and safety against COVID-19.

3. Vehicle Support - The single dispatching system of vehicles shall be maintained to provide the necessary vehicle support to all COVID-19 operating units, under the Command Center – POSO/CCTV or other duly authorized office.
4. Health workers, frontliners and skeleton force shall be provided with transportation upon proper coordination of the needs to the Command Center.

**SECTION 17. SUSPENSION OF CLASSES.** Physical classes shall be suspended for the duration of the GCQ. This notwithstanding, Higher Institutions (HEIs) may hold classes through flexible learning arrangements to finish the Academic Year 2019-2020, and may operate at a limited capacity to receive students' requirements and issue credentials to students subject to the guidelines as may be issued by the Commission on Higher Education.

**SECTION 18. PREVAILING CONDITIONS.** Herein order is issued with due consideration of the prevailing conditions at the time of its issuance and is without prejudice to any guidelines that may be subsequently issued by the National Government, IATF or any higher authorities.

Should there be any conflict between the national guidelines and the provisions of this Order, the former shall prevail.

**SECTION 19. VIOLATIONS AND PENALTIES.** Failure to comply with the provisions of this Order shall be dealt with under applicable laws.

**SECTION 20. SEPARABILITY CLAUSE.** All executive orders, advisories, rules and regulations, or parts thereof, which are inconsistent herewith, are hereby revoked, amended and modified accordingly.

**SECTION 21. EFFECTIVITY.** This order shall take effect as provided and shall be in force and effect during the period of the General Community Quarantine unless extended.

This 30<sup>th</sup> day of **April 2020** in **Bauang, La Union**.

  
**MENCHIE C. LOMBOY-DE GUZMAN, M.D.**  
Municipal Mayor